

Oral Presentation Rubric

Trait	4	3	2	1
Non-verbal Skills	Holds attention of entire audience with the use of direct eye contact, seldom looking at notes; Movements seem fluid and help the audience visualize; Student displays relaxed, self-confident nature with no mistakes.	Consistent use of direct eye contact with audience, but still returns to notes; Made movement or gestures that enhances articulation; Makes minor mistakes but recovers gracefully; displays little or no tension.	Displayed minimal eye contact with audience, read from notes; very little movement or gestures; displays mild tension; has trouble recovering from mistakes	No eye contact with audience, read from notes or paper; no animation in gestures, stood rigid; tension and nervousness is obvious; has trouble recovering from mistakes
Speaking Skills	Demonstrates a strong, positive feeling about topic; student uses a clear voice and correct, precise pronunciation of terms, everyone can hear.	Occasionally shows position feelings about topic; Voice is clear, most words are pronounced correctly. Most audience members can hear the presentation.	Shows only little interest in topic being presented; Voice is low, Several terms are mispronounced, Audience has trouble hearing presentation.	Shows no interest in topic; student mumbles, incorrectly pronounces terms or speaks too quietly for the majority of audience to hear.
Subject Knowledge	Student demonstrates full knowledge of topic.	Student is at ease with content of presentation	Student seems uncomfortable with information	Student does not have grasp of information.
Organization	Student presents information in logical, interesting sequence which audience can follow.	Student presents information in logical sequence which audience can follow.	Audience has difficulty following presentation because student jumps around.	Audience cannot understand presentation because there is no sequence of information.
Mechanics	Presentation has no misspellings or grammatical errors. Slides are clear, neat and not too dense.	Presentation has no more than two misspellings and/or grammatical errors. Slides are plain but readable.	Presentation has several misspellings or grammatical errors. Slides are too dense or color choices are ineffective.	Student's presentation has many spelling errors or grammatical mistakes. Slide design is very much in need of improvement.
Handling of Questions	Easily explains and elaborates on expected questions.	Demonstrates sufficient knowledge of the material to answer expected questions.	Has some difficulty understanding questions or answering beyond a rudimentary level.	Student demonstrates an inability to answer most questions.
Length of Presentation	Presentation was well planned and finished within 1-2 minutes of expected time.	Presentation was a bit too long or too short, but the student adjusted.	Presentation was 5-6 minutes too short, or the student had to be encouraged multiple times to stop.	Presentation was way too short (6 mins) or student had to be stopped for going too long, despite warnings

